



BOYS & GIRLS CLUBS
OF THE WESTERN RESERVE

VOLUNTEER APPLICATION

**Thank you for your interest in volunteering with the Boys & Girls Clubs
of the Western Reserve.**

**Please complete all sections on this application,
including the background check form.**

Contact Information

Name	
Address	
City, ST & ZIP Code	
Years at this address (if less than 5 years, list previous)	
Previous address	
Home Phone	()
Alternate Phone (work, cell, etc.)	()
E-Mail Address	

Personal Information

Date of Birth	
U.S. Citizen	___ Yes ___ No If not U.S. Citizen, VISA type?
Do you attend college, if so, which college do you attend?	Name of Institution:
What year are you in?	
Former or Maiden Name(s)	
Do you have a valid driver's license?	___ Yes ___ No If yes, from which state? _____

How did you hear about the Boys & Girls Clubs?	
Highest level of education completed?	

Interests

The Boys & Girls Clubs of the Western Reserve have many areas where you may assist. Please check all areas in which you may be interested:

- | | |
|--|---|
| <input type="checkbox"/> Data Entry | <input type="checkbox"/> Field Trip Chaperone |
| <input type="checkbox"/> Mailings | <input type="checkbox"/> Special Events |
| <input type="checkbox"/> Phones
(Arlington or LBJ Club) | <input type="checkbox"/> Registration |
| <input type="checkbox"/> Front Desk Monitor
(Arlington or LBJ Club) | <input type="checkbox"/> Speaker |
| | <input type="checkbox"/> Mentoring |
| | <input type="checkbox"/> Fundraising
(research/writing grants) |
| | <input type="checkbox"/> Graphic Design |
| | <input type="checkbox"/> Computer Help (IT) |

*If you have special skills that could be helpful, you can outline on p. 3

Below are some of the ways you can assist with club programming

<u>Art</u>	<u>Education</u>	<u>Food Service</u>	<u>Life Skills</u>	<u>Sports/Recreation</u>
<input type="checkbox"/> Art Room Assistant	<input type="checkbox"/> Computer Lab Supervision	<input type="checkbox"/> Food Preparation	<input type="checkbox"/> Financial Literacy	<input type="checkbox"/> Sports Team Coach
<input type="checkbox"/> Music	<input type="checkbox"/> Tutoring	<input type="checkbox"/> Mealtime Assistant	<input type="checkbox"/> Healthy Habits	<input type="checkbox"/> Recreation/Fitness Assistant
<input type="checkbox"/> Drama	<input type="checkbox"/> Homework Help	<input type="checkbox"/> Clean-up	<input type="checkbox"/> Character Building	<input type="checkbox"/> Game Room
	<input type="checkbox"/> College Prep		<input type="checkbox"/> Self-esteem programs for girls	<input type="checkbox"/> Playground Assistant
	<input type="checkbox"/> IT		<input type="checkbox"/> Responsible manhood choices for boys	
	<input type="checkbox"/> Reading Partner			
	<input type="checkbox"/> Workforce Development			

Special Skills or Qualifications

Please summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

Club sites and hours

<p>Arlington Club (Ages 5-10)</p> <p>889 Jonathan Ave. Akron, OH 44306</p> <p>Summer: 9:00am – 5:00pm School year: 2:30pm – 7:00 pm</p>	<p>Annex Club (Ages 11-12)</p> <p>890 Eller Ave. Akron, OH 44306</p> <p>Summer: 9:00am – 5:00pm School year: 3:00pm – 7:30 pm</p>	<p>Eller Club (Ages 13-18)</p> <p>888 Eller Ave. Akron, OH 44306</p> <p>Summer: 9:00am – 5:00pm School year: 3:00pm – 7:30 pm</p>	<p>LeBron James Club (Ages 5-18)</p> <p>825 Fuller St. Akron, OH 44306</p> <p>Summer: 9:00am – 5:00pm School year: 2:30pm – 7:00 pm</p>
<p>iStrive Van Buren (Ages 8-13)</p> <p>Van Buren Homes (Ages 5-18)</p> <p>410 Pasadena Place Barberton, OH 44203</p> <p>M & F 3:00pm – 6:30pm T & Th 3:00pm – 5:30pm Closed Wednesday</p>	<p>iStrive Northwest Akron (Ages 8-13)</p> <p>Woodland United Methodist Church</p> <p>444 N. Hawkins Ave Akron, OH 44313</p> <p>M- Th 2:30pm – 5:30pm</p>	<p>*iStrive sites are open during the school year only</p>	

Availability

During which hours are you available for volunteer assignments?

Weekday mornings

Weekend mornings

Weekday afternoons

Weekend afternoons

Weekday evenings

Weekend afternoons

As needed

*Normal club hours are weekdays only. Weekend hours are for special events.

Please list any restrictions to your schedule:

Previous Volunteer Experience

Summarize your previous volunteer experience, including organization and a description of duties and responsibilities.

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Current Employer

Organization Name	
Address	
Telephone	()
Job Title & Short Description of Duties	
Would you be interested in speaking about your profession?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Do you know someone at your job who would be interested in volunteering or speaking about their profession? ___Y ___N

If so, please give their name and contact information (with their permission) to be contacted.

Other languages spoken _____

Persons to Notify in Case of Emergency

Contact Name 1	
Street Address	
City ST ZIP Code	
Home Phone	
Alternate Phone	
E-Mail Address	
Relationship	

Contact Name 2	
Street Address	
City ST ZIP Code	
Home Phone	
Alternate Phone	
E-Mail Address	
Relationship	

Background Information

Have you been convicted of a crime(s) in the past ten years? ___ Yes ___ No

If yes, describe in full as to convictions _____

Have you ever been criminally charged with any crime related to the mistreatment, abuse or molestation of children? ___ Yes ___ No If yes, describe in full

Have you ever been terminated involuntarily from a paid or volunteer position or suspended from an educational institution? Yes No If yes, explain circumstances:

Please List Three References

Name _____

Title _____

Address (City, State, Zip) _____

Phone _____

Nature of Relationship _____

Name _____

Title _____

Address (City, State, Zip) _____

Phone _____

Nature of Relationship _____

Name _____

Title _____

Address (City, State, Zip) _____

Phone _____

Nature of Relationship _____

Agreement and Signature

I certify that all the answers given by me to all of the questions on this application and any attachment are to the best of my knowledge true and that I have not withheld any pertinent information.

I understand that omission, misrepresentation or false information submitted in connection with this application may result in refusal of or summary dismissal from volunteer responsibilities.

I hereby agree that in the course of considering my application, the Boys & Girls Clubs of the Western Reserve may make inquiry to ascertain information concerning my background and I understand that, upon written request, information as to the nature and scope of the inquiry, if one is made, will be provided to me.

Date _____ Signature _____

Boys & Girls Clubs of the Western Reserve
Approved Policy

Criminal History Background Check

In order to perform our due diligence in protecting the well-being and safety of each member we serve, the Boys & Girls Clubs of the Western Reserve performs a criminal background check on all employees and volunteers. The Boys & Girls Clubs may also procure a consumer report on prospective volunteers and employees as part of the process of considering candidacy. In the event that information from the report is utilized in whole or in part in making an adverse decision with regard to potential employment, before making the adverse decision, applicants will be provided with a copy of the consumer report and a description in writing of their rights under the Federal Fair Credit Reporting Act.

The following will be considered disqualifying offenses for employee and volunteer:

- Crimes against the family, sex-related offenses, child-related offenses, murder, felony theft/robbery/burglary offenses, fraud-related offenses, and crimes against persons and property.
- A felony or misdemeanor classified as an offense against public order or indecency.
- A felony or misdemeanor violation of any drug/alcohol law.
- Any offense, which is deemed within the judgment of the Executive Director and Board President to pose a risk or potential risk to individuals and/or the Club.

At the discretion of the Executive Director and Board President, annual (or as often as deemed necessary) criminal history background checks may be performed on all employees and volunteers.

In order to screen prospective employees and volunteers and to identify and disqualify those who have committed disqualifying offenses, the Club will run a background check through a service contracted by the Club.

Acknowledgments

Please sign

I understand that a condition for my status as a volunteer, Board or staff member now or in the future depend, in part, on the results of a criminal background check. I have read and understand the disqualification policy of the Boys & Girls Clubs of the Western Reserve.

Print Name

Date

Signature

Address City State Zip

Social Security Number

Date of Birth

Please Return This Application and Background Check Form To:
Melody Laster, Manager of Volunteer Services
Boys & Girls Clubs of the Western Reserve
889 Jonathan Avenue Akron, Ohio 44306 Telephone: (330) 773-3375 Fax: (330) 773-4279